



# Lee County Claims Committee Minutes

Lee County, Illinois

Wednesday, July 17, 2024 at 9:00 AM

Old Lee County Courthouse, Third Floor Committee Room, 112 E 2nd St,  
Dixon, IL 61021

- I. Call to Order  
Meeting was called to order at 9:00 a.m., by Chair Mike Zeman.
  
- II. Committee Member Roll Call: Chair Mike Zeman, Nancy Naylor, and Angie Shippert.  
Mike Zeman attended in person. Nancy Naylor and Angie Shippert were absent. Dean Freil and Tom Kitson were appointed to satisfy quorum and attended in person.
  
- III. Meeting Attendees and Visitors  
Becky Brenner (Board Secretary) attended in person.
  
- IV. Approval of the Minutes from the Previous Meeting (July 3, 2024)  
Minutes from the July 3, 2024, Lee County Claims Committee Meeting were approved as presented without modification.
  
- V. Review and Approval of Bi-Weekly Claims  
Mike Zeman logged into miViewPoint and initiated the review of 34 claims. All 34 claims were forwarded to the County Board for ratification.
  
- VI. Old Business
  - A. Review of Claims Procedures  
There was no discussion on this topic.
  
- VII. New Business  
There were no items under New Business.
  
- VIII. Executive Session  
There was no request for an Executive Session.
  
- IX. Adjournment  
**Motion** to adjourn at 10:26 a.m. **Moved** by Dean Freil. **Second** by Tom Kitson. **Motion** passed.

The next Lee County Claims Committee Meeting is scheduled for  
9:00 a.m., on Wednesday, August 7, 2024

Respectfully submitted by:  
Becky Brenner - Board Secretary